

## **CONTRACT TERMS AND CONDITIONS - example**

Every consultancy service provided by Arclight Solutions Ltd, is tailored to the client and based on an mutually agreed contract which covers areas such as:

- the service provided
- the fees paid
- the method of payment
- the duration of service
- arrangements for termination or revision of contract.

### **CONFIDENTIALITY**

Arclight Solutions Ltd will guard as confidential all information concerning the affairs of the client that is gathered during the course of the assignment. The company agrees to hold in strict confidence and not to disclose to others or until such information is otherwise released by the client.

**The rights to inventions** that result from the work of Arclight Solutions Ltd will be assigned to the client without any further charge for professional time. Any legal fees or similar expenses necessary to obtain copy write or patents, which the client may wish to register, are the responsibility of the client.

**Data protection** will be adhered to at all times by Arclight Solutions Ltd.

**Limitation of Liability:** The Liability of Arclight Solutions Ltd shall be limited to the fees paid. No responsibility for consequential loss is accepted, for whatever reason.

**Fees are based on the service to be provided, not commission based:** Arclight Solutions Ltd does not and never will, work on commission. Fees are based on the service to be provided and are not related to the size of target or to amounts raised.